



**Saturday, June 1, 2024 • 12:00 – 6:00 p.m.**  
**Alma Hofman Park, 5201 Benito St. Montclair**  
**Estimated Attendance 5,000**

## Vendor Application

- Commercial Vendor (No Sales of Food).....\$50
- Craft Vendor.....\$50  
(Hand craft items only; must submit photos of products with application)
- Non-Profit Vendor (limited space available).....Free with \$50 deposit

### Vendor Booth Information

**Please initial in front of each item to acknowledge understanding and compliance.**

- \_\_\_ Vendor application will be reviewed and those selected will be contacted with a confirmation letter. Space is limited.
- \_\_\_ Vendor must bring their own 10'X10' canopy, tables and chairs. Mandatory to bring a minimum of 25lbs. of weight per leg to weigh down canopy, no staking allowed (available on Amazon or Home Depot).
- \_\_\_ Tables and chairs (one 8' table and up to three chairs) can be provided for an additional \$15.00.
- \_\_\_ Commercial and Craft vendors are required to provide a Montclair business license if selling items at the event. Contact Randy Burwell at City Hall at (909) 625-9423 for more information regarding the one day license (fee waived for Country Fair Jamboree).
- \_\_\_ No food sales and no electricity.
- \_\_\_ Set-up time from 8:30 a.m.-10:00 a.m. Vendors must stay until 6 p.m.
- \_\_\_ Vendors that arrive late for set up will not be allowed access and will forfeit their fee.
- \_\_\_ No-shows will forfeit their fee.
- \_\_\_ \$50 deposit will be refunded to those non-profit vendors that show up on time and don't leave prior to 6 p.m.
- \_\_\_ All vendors will be outdoors and must bring their booth supplies in from adjacent parking lot. No driving onto park.
- \_\_\_ After set-up, vehicles must be moved to a designated offsite parking lot.
- \_\_\_ No political campaigning/ slogans at booth and or banners. All banners must be approved by Community Services Supervisor.

**Application deadline is Thursday, May 16, 2024. Make checks payable to Montclair Chamber of Commerce.**

Name \_\_\_\_\_ Company \_\_\_\_\_

Items Being Sold or Promoted \_\_\_\_\_

501(C)3 Number (if non-profit organization) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please include payment with application and make checks payable to **Montclair Chamber of Commerce**.  
 To pay by credit card or for further information call the Montclair Chamber of Commerce at (909) 985-5104.  
 Checks can be mailed to Montclair Chamber of Commerce, 9916 Central Ave Montclair, California 91763.